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5 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

SUBJECT : - Travel Claim for 14-18 Nov 55.

1. It is requested that subject employee's 144.1 account be credited in the amount of \$374.99. The difference between this claim and the related travel advance of \$400.00 drawn on 9 Nov 55 has been liquidated by a refund of \$125.01. (See Receipt No. B-881 dated 29 Nov 55.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$374.99. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 176-56	6-1004-10-001	02.1	\$ 374.99

3. The Security Office has requested that this voucher not be released through normal administrative channels.

Administrative Officer (Finance)

Distribution:

- 2 - Addressee
- 1 - Voucher file
- 1 - file
- 1 - Chrono

JHS/ht

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